# TRAVEL ORDER

**Date Filed:** MAY 25, 2017  
**Travel Order No.:** T.O No.- 500-2017  
**Traveler/s Name:**  
**Position:**  
**Office/School/District:**  

## ATTACHED APPROVED LIST

<table>
<thead>
<tr>
<th>Destination:</th>
<th>HOTEL KORESCO, PUEBLO DE ORO, LUMBIA, CAGAYAN DE ORO CITY</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PURPOSE:</strong></td>
<td>TO ATTEND REGIONAL MASS TRAINING FOR GRADE 11 SENIOR HIGH SCHOOL (SHS) TEACHERS (TRANCHE 2)</td>
</tr>
</tbody>
</table>

**Date:**  
MAY 29 - JUNE 1, 2017 (BATCH #1)  
MAY 29 - JUNE 8, 2017 (BATCH #2)  
MAY 29 - JUNE 20, 2017 (BATCH #3)

**Means of Transportation:** OFFICIAL BUSINESS

**Travel is on:**

Source of Fund:  
*if official Business*

Travel expenses of participants shall be charged to local funds while food, accommodation and travel expenses of trainers, facilitators, and management and support staff shall be charged against downloaded HTRD Funds from Central Office subject to the usual accounting and auditing rules and regulations.

## APPROVED:

EMMALINDA E. DUHAYLUNGSOD, CESO V  
Schools Division Superintendent

Incl. Approved List