DIVISION MEMORANDUM
No. CDD s. 2019

To: Public Schools District Supervisors
   Elementary/ High School Heads
   Elementary/ High School Teachers
   This Division

From: ROY ANGELO E. GAZO
       Schools Division Superintendent

Date: March 13, 2019

Subject: Summer Workshop on Writing Lesson Exemplars for the Third Quarter

1. This has reference with the instruction of SDS Roy Angelo E. Gazo during MANCOM last March 8, 2019 held at MCC Gym, Tubod, Lanao del Norte re: provision of lesson exemplars (all learning areas in all grade levels) ready for use to all teachers.

2. This initiative aims to:
   a. improve the delivery of instructions;
   b. lighten the paper works of teachers;
   c. give teachers enough time in the preparation of appropriate instructional materials; and
   d. improve pupils’ academic performance.

3. Relative to this, this Office would like to invite teacher-writers who are willing to take part on this great endeavor. Interested teachers shall write a letter of intent addressed to the Schools Division Superintendent expressing their commitment to be included as one of the lesson exemplar writers. Teacher-writer applicants shall also indicate in the letter their preferred learning area and grade level.

4. Letter of intent shall be submitted through the Public Schools District Supervisors on or before March 20, 2019.

5. For information and dissemination.