MEMORANDUM

TO : ARLENE D. MANIGNSAY, EPS
     ROMEO R. CATUBIG, PDO I
     ALVA JOY N. MUGOT, PDO I
     NAFISA M. MASTURA, Pantar NHS
     BERLITA EBARDO, Pantar NHS
     JAYPEE JAYATE, Balo-i NHS
     MELODY NIEZ, Balo-i NHS
     JOEVAN Q. TROZO, Maigo NHS
     BEVERLY DALOYON, Lala NHS
     ALITO DELOS SANTOS, Lala NHS
     KIP AIZA F. GABAWA, Salvador NHS
     MELLIE J. SAGRADO, Salvador NHS
     CAROL UDANG, Kapatakan NHS
     JHONIE PATORIA, Kapatakan NHS
     FEDELYN A. LAGASCA, Bimini-Demo NHS
     ARIANE M. LATRIS, Bimini-Demo NHS
     AUDREY A. FABIONAR, LNNCHS
     LOURDES ONG, LNNCHS

SUBJECT : ROLL-OUT PLANNING FOR GRADES 11 AND 12 CAREER GUIDANCE PROGRAM

DATE : 15 January 2018

In view of the recent conduct of Mass Training of Teachers (MTOT) for the implementation of Grades 11 and 12 Career Guidance Program, all concerned personnel are hereby directed to attend a meeting and planning in preparation for the roll-out of the said activity on January 19, 2018, 1:00 PM at Maigo NHS, Maigo, Lanao del Norte.

Travelling expenses incurred shall be charged to MOOE/local funds subject to the usual accounting procedures, rules and regulations.

For information, proper guidance and strict compliance.

ROY ANGELO E. GAZO
Schools Division Superintendente