DIVISION MEMORANDUM
No. 2018

TO: PUBLIC SCHOOLS DISTRICT SUPERVISORS
EDUCATION PROGRAM SUPERVISORS CONCERNED
ADMINISTRATIVE OFFICER V
ACCOUNTANT III
SECONDARY SCHOOL HEADS
This Division

FROM: ROY ANGELO E. GAZO
Schools Division Superintendent

SUBJECT: SEMINAR ON THE UTILIZATION OF BOOKS FROM THE ONE HOPE
PHILIPPINES FOUNDATION CUM CONFERENCE ON STRENGTHENING
SCHOOLS’ TRANSPARENCY AND PROFESSIONAL ETHICS POLICIES

DATE: JULY 9, 2018

1. The field is hereby informed that the Division of Lanao del Norte in cooperation with the
One Hope Philippines Foundation will conduct a Seminar on the Utilization of Books
from One Hope Philippines Foundation Cumm Conference on Strengthening Schools’
Transparency and Professional Ethics Policies on the following dates and venues:

<table>
<thead>
<tr>
<th>Date</th>
<th>Cluster</th>
<th>Composition</th>
<th>No. of Participants</th>
<th>Venue</th>
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<td>Cluster 1</td>
<td>Bacolod</td>
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<td>Bacolod Municipal Gym</td>
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<td>Kapatawan</td>
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2. The Public Schools District Supervisors concerned are directed to facilitate the selection of the participants and in the preparation of the venue and other materials needed in the seminar.

3. Traveling expenses of the participants are chargeable against local funds subject to the usual accounting and auditing rules.

4. For guidance and strict compliance.