Division Memorandum No. 07 s. 2018

TO:       CID Personnel
          Senior High School Principals
          SHS Assistant Principals
          SEPS Social Mobilization
          Division Engineers
          Meridith T. Siangco, SHS Secretary
          This Division

FROM:    ROY ANGELO E. GAZO
          Schools Division Superintendent

SUBJECT: PRE-WORK FOR THE CONDUCT OF REGIONAL SHS EXPO AND JOB FAIR
          AND DIVISION YEAR-ROUND SHS PRODUCTS EXHIBIT

DATE:    February 6, 2018

1. In line with the Conduct of Regional SHS Expo and Job Fair which is scheduled on March 1-2, 2018 for
Lanao del Norte Cluster and Division Year-Round SHS Products Exhibit, the Division Office shall
conduct a Pre-Work conference for the said activities on February 7, 2018 at 1:00 o’clock in the
afternoon, Lanao Norte National Comprehensive High School, Baroy, Lanao del Norte.

2. This activity aims to:
   a. provide information on the impact of the Regional SHS Products Expo and Job Fair
   b. present perspective for a year-round Division SHS Products Exhibit

3. Traveling and other incidental expenses are chargeable to local funds/MOOE subject to usual
   accounting, auditing rules and regulations.

4. Immediate dissemination and strict compliance with this Memorandum to all concerned is highly
   enjoined.