DIVISION MEMORANDUM

To: SPED Trainers Concerned
   This Division

From: ROY ANGELO E. GAZO
   Schools Division Superintendent

Date: July 27, 2018

Subject: PLANNING CONFERENCE IN PREPARATION OF THE ROLL OUT OF INCLUSIVE EDUCATION (IE) AND UTILIZATION OF MULTI-FACTORED ASSESSMENT TOOL (MFAT)

1. On September 4-7, 2018, this Division will conduct the Roll Out of Inclusive Education Cum Orientation of School Heads on the Utilization of Multi-Factored Assessment Tool (MFAT).

2. In this regard, all concerned school heads and teachers who were trained by the central/ regional office on IE implementation and MFAT utilization are advised to attend the planning conference set on August 2, 2018, 1:00 PM at Lala NHS, Maranding, Lala, LDN.

3. Participants to this half-day planning conference are listed below:
   Carolina D. Clarito, Principal IV, Lala National High School
   Honey Mae L. Cañete, Principal I, SADMIS
   Indira Abdul, School Head, SND Integrated School
   Noemi T. Econg, Master Teacher I, KKIPS
   Mary Ann M. Gabatan, Master Teacher I, Kolambungan CES

4. Participants are further advised to bring the training materials including the training matrix they acquired from the training they attended.

5. Travelling expenses incurred in the attendance of this planning conference shall be charged against MOOE/local funds subject to the usual accounting and auditing rules and regulations.

6. For your guidance and compliance.