DIVISION MEMORANDUM
No. 288 s. 2018

To: Public Schools District Supervisors (PSDS)
    All School Principals Concerned
    Alleli Faith Leyritana (Maigo NHS)

From: ROY ANGELO E. GAZO
    Schools Division Superintendent

Date: June 7, 2018

Subject: Orientation on the Utilization of Phil-IRI Tools for Grade 7

1. In compliance with DepEd Order No. 014 s. 2018 entitled Policy Guidelines on the Administration of the Revised Philippine Informal Reading Inventory, this Division shall conduct an orientation on the utilization and administration of the Phil-IRI tools on June 19-20, 2018 at Bebebh’s Casserole, Baroy, Lanao del Norte.

2. Participants are the Public Schools District Supervisors and Junior High School Principals. It is advised that each participant will bring a laptop with CD Rom and extension wire.

3. Matrix of Activities

<table>
<thead>
<tr>
<th>Time</th>
<th>Day 1</th>
<th>Day 2</th>
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</thead>
<tbody>
<tr>
<td>7:30-8:00</td>
<td>Registration</td>
<td>Preliminaries</td>
</tr>
<tr>
<td>8:00-8:30</td>
<td>Preliminaries</td>
<td></td>
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</tbody>
</table>
| 8:30-12:00| Presentation of the 2018 Phil-IRI Manual
            Maria Eva S. Edon          | Presentation of the Phil-IRI report software and workshop
            Alleli Faith Leyritana     |                               |
| 12:00-1:00| LUNCH BREAK                    | LUNCH BREAK                    |
| 1:00-3:00| Presentation of the Reading Test Materials
            Maria Eva S. Edon          | Presentation of the Year-Round Activities in English and Planning
            Alleli Faith Leyritana     |                               |
| 3:00-5:00|                               | Closing                        |

4. Travel allowance and other incidental expenses are chargeable against school MOOE subject to the usual accounting and auditing rules and procedures.

5. For information, guidance and compliance.