DIVISION MEMORANDUM
No. 194 s. 2018

TO: CID & SGOD Personnel
Elementary & Secondary School Heads both Public & Private Schools
This Division

FROM: ROY ANGELO E. GAZO
Schools Division Superintendent

DATE: May 8, 2018

SUBJECT: ADMINISTRATION OF THE 2018 SPECIAL PHILIPPINE EDUCATION PLACEMENT TEST (PEPT)

1. Pursuant to DepED Memo No. 82, s. 2018 re: Administration of the 2018 Special Education Placement Test (PEPT), this Office hereby informs the field that it is still accepting qualified applicants for the PEPT that will be conducted on June 10, 2018 for free.

2. Qualified applicants are required to submit pre-registration form (see enclosure 1 for the format) to ljumawan@gmail.com and submit the accomplished photocopy of the PEPT Registration Form (see enclosure 2) together with the following documentary requirements on or before May 28, 2018:
   a. Original and 2 duly authenticated photocopies of Birth Certificate issued by the NSO or Local Civil Registrar.
   b. Original and 2 photocopies of School Records
      - Elementary Level: Form 137 or Form 138
        Form 138: Report Card with School Seal and signature of principal/registrar
      - Secondary level: Form 137
        Form 137: Transcript of Records with School Seal and signature of principal/registrar.
   c. Two (2) pcs 1 x 1 recent and identical ID pictures, preferably with name label and not scanned.
   d. Photocopy of School Permit to Operate/Government Recognition (for applicants from Private Schools)

3. Immediate dissemination and strict compliance of this Memorandum to all concerned is highly enjoined.
Note: Interested Qualified Applicants please email Pre-Registration Form to humaan@glMail.com in excel format on or before May 25, 2018. Thanks.

<table>
<thead>
<tr>
<th>Supporting Documents</th>
<th>Preprint Contract Number</th>
<th>Address</th>
<th>Age</th>
<th>Birthday</th>
<th>Completed Year Level</th>
<th>School</th>
<th>Family Name, First Name Middle Initial</th>
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</thead>
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Enclose 1 of Division Memo No. 5, 2018