DIVISION MEMORANDUM
No. 336 s. 2018

TO: CID & SGOD Personnel
    Public School Heads
    This Division

FROM: ROY ANGELO E. GAZO
    Schools Division Superintendent

DATE: August 15, 2018

SUBJECT: ADDENDUM AND CORRENGENDUM OF DIVISION MEMO. NO. 322 s. 2018 Re: Division Roll-Out on Orientation/Workshop on the Utilization of the Manuals of Operations on Technical Assistance (TA) Nexus and Contextualized Version of School-Based Management

The field is hereby informed to correct paragraph No. 1 of the issued Division Memorandum No. 322 s. 2018 dated July 30, 2018, that the schedule for Batch 2 shall be on August 17, 2018 and August 20, 2018 instead of August 16-17, 2018 due to conflict schedule of emergency MANCOM of School Heads.

Further, the participants are advised to conduct SBM School Level Assessment from August 15, 2018 to August 29, 2018. Submission of SBM Self-Assessment Report (print copy of SBM E-tool) shall be on or before August 30, 2018. The following documents shall be included of the SBM Self-Assessment Report:

a. SBM Post-Conference Data Captured Form (signed by the School Head)
b. SBM Action Plan and Sustainability Plan (signed by School Head & SGOD Chief)
c. KPI Certification (signed by planning officer and SGOD Chief)

Other provision on Division Memo No. 322, s. 2018 are still in effect.

For information and dissemination.