DIVISION MEMORANDUM
No. 024 s. 2019

To: CID Personnel
SGOD Personnel
Secondary School Principals & Assistant Principals
This Division

From: ROY ANGELO E. GAZO, CESO V
Schools Division Superintendent

Date: February 4, 2019

Subject: 2019 SENIOR HIGH SCHOOL EXPO AND JOB FAIR

1. As the commencement of the 2nd batch of Senior High School draws near, a Senior High School Expo and Job Fair will be held on **March 1 – 2, 2019 at Provincial Trade Center, Agora, Tubod, Lanao del Norte** with the theme “Empowering Senior High School Learners for Employment, Entrepreneurship, and Education Opportunity.”

2. This activity aims to achieve the following objectives:
   a. Showcase the talents and skills of Senior High School learners; and
   b. Ensure job placement of learners specially those who intend to be employed after graduation.

3. The following activities for the SHS Expo shall be undertaken
   a. Product Expo (display of products)
   b. Service Expo (demonstration of skills learned in the TVL);
   c. Performance Expo (showcase of talents and skills); and
   d. Learning Resources Expo (display of learning resources developed and redeveloped by learners).

4. Below is the schedule of activities:
   a. February 13, 2019 – Pre planning conference of secondary school principals, CID and SGOD personnel concerned at LNNCHS, Baroy, Lanao del Norte
   b. February 22, 2019 – Final meeting of the working committee at LNNCHS, 8:00AM and submission of SHS sample products and SHS brochure by school at LNNCHS
   c. February 28, 2019 – Putting up for display at the designated/identified area.

5. Transportation and other incidental expenses shall be charged to local funds, subject to the usual accounting and auditing policies, rules and regulations.

6. Immediate dissemination of and strict compliance with this Memorandum to all concerned is highly enjoined.